

**ALBION FIRE DISTRICT**

**In The Town of Lincoln**

**38 School Street**

**PO Box 579**

**Albion, Rhode Island 02802**

**401-333-1242**

**MINUTES OF MEETING: June 11, 2013**

**Meeting called to order at 7:00 p.m. by Chairman Michael Allen**

**ROLL CALL:**

**PRESENT:**

<b>Commissioner Michael Allen</b>	<b>Commissioner Michael Napolitano</b>
<b>Commissioner Daniel Adamski</b>	<b>Tax Collector David Almond</b>
<b>Commissioner Anthony Leone</b>	<b>Attorney Louis DeSimone</b>
<b>Chief Richard Andrews</b>	<b>Deputy Chief Robert Valentine</b>
<b>Treasurer Raymond Neves</b>	

**Absent: Commissioner Sharon Remillard**

**APPROVAL OF MINUTES:**

**Motion to approve the Minutes of the May 14, 2013 Meeting made by Commissioner Leone, seconded by Commissioner Adamski. Motion**

**passed by vote of 4-0.**

### **APPROVAL OF BILLS:**

**The month's Bills have been reviewed by the Commissioners. Chairman Allen addressed the issue of late payments. This should not happen again. Commissioner Napolitano made a Motion to approve the Bills for payment, seconded by Commissioner Leone. Motion passed 4-0.**

### **TAX COLLECTOR'S REPORT:**

**Taxes collected for the period May 15, 2013 through June 11, 2013 \$7,768.87 Taxes collected November 1, 2012 through June 11, 2013 \$977,042.30. Four properties were sold at the tax sale in June. Commissioner Adamski made a Motion to accept the Tax Collector's Report, seconded by Commissioner Napolitano. Motion passed 4-0.**

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### **TREASURER'S REPORT:**

**Balance of accounts as of May 31, 2013 \$803,987.30 with Register**

**Balance for the same period \$729,391.90. Profit & Loss Budget vs. Actual was reviewed. Total income through May is 97.77% of Budget.**

**The 2011 Compilation Audit adjustments have been completed. Motion to accept the Tax Collector's Report made by Commissioner Leone, seconded by Commissioner Napolitano. Motion passed 4-0.**

#### **CHIEF'S REPORT:**

**Total calls for the month of May were 57 with 47 in District and 10 Mutual Aid. Total training hours for the month were 207 with YTD hours 931.**

**S-21 Light Tower has been repaired and is back in service. Chief has a quote of \$2100 to repair the cab lift motor on S-21.**

**Chief Andrews will meet on June 13 with Architect John Ahaniorin to see if the project to relocate the sleeping quarters to the training room and adding a second floor to be used as the new training room is feasible and what a set of drawings would cost. The Chief will report at next month's meeting on this project. Commissioner Adamski made a Motion to accept the Chief's report, seconded by Commissioner Leone. Motion passed 4-0.**

#### **COMMITTEE REPORTS:**

**None.**

## **OLD BUSINESS;**

**Commissioner Napolitano advised that Bob Civetti wants the adjustments from 2011 posted prior to starting the 2012 Audit. The Treasurer will contact Bob to confirm this has been done.**

**The Tax Collector is waiting to hear from OPAL regarding the costs associated with changing the tax payment schedule. The Treasurer needs to investigate whether this change would still allow timely payment of the several large bills due early in the fiscal year.**

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**Attorney DeSimone advised that the signing of checks with a signature stamp does not require a modification of the By-Laws. Commissioner Allen made a Motion to authorize the purchase of this stamp, seconded by Commissioner Leone. Motion passed 4-0.**

**The matter of adding the Vice Chairman to the list of authorized check signers was tabled until next month.**

## **NEW BUSINESS:**

**None.**

## **GOOD AND WELFARE:**

**Correspondence: None**

**Public Comment: None**

**Commissioner Leone made a Motion to adjourn the Open Meeting and enter into Executive Session under RIGL 42-46-5a(1) for discussion of Personnel Matters and 42-46-5(a)2 for discussion of pending litigation Attorney General's Lawsuits, seconded by Commissioner Napolitano. Motion passed 4-0.**

**Motion to close the Open Session at 7:28 p.m. made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0.**

**Motion to reopen the Open Session at 7:55 p.m. made by Commissioner Leone, seconded by Commissioner Adamski. Motion passed 4-0.**

**No votes were taken in Executive Session except to approve the Minutes of the Executive Session of April 9, 2013. Motion to seal the**

**minutes of the Executive Session made by Commissioner Adamski, seconded by Commissioner Leone. Motion passed 4-0.**

**Motion to adjourn at 7:56 p.m. made by Commissioner Napolitano, seconded by Commissioner Adamski. Motion passed 4-0.**

**Lois E. Moore**

**District Clerk**